

FINAL ACTION MEMO
Planning Commission Regular Meeting of April 14, 2026

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> • Meeting called to order at 6:00 p.m. by Chair Carrazana. • PC members present were Mr. Carrazana; Ms. Firehock; Ms. King; Ms. Brown; Mr. Clayborne and Mr. Murray. • PC Members absent were Mr. Moore • Staff members present were J.T. Newberry, Rebecca Ragsdale, Kevin McDermott, Ann Wall, Jennifer Tevendale, and Carolyn Shaffer 	
<p>2. Public Comment</p>	
<p>3. Consent Agenda: Approval of Minutes for March 10, 2026, and March 24, 2026</p> <p>Action: On motion of Commissioner Clayborne, seconded by Commissioner Murray, the Planning Commission approved the minutes of the March 10, 2026, and March 24, 2026, meeting by a vote of 5:0 (Commissioner Moore absent, Commissioner Brown abstained).</p>	<p><u>Clerk:</u> Post to website</p>
<p>4. Items Requesting Indefinite Deferral</p> <p>4a. TA-2026-00001 Fill Regulations Staff will recommend amending Albemarle County Code: § 18-3.1 (Definitions), § 18-4.3 (Tree Cutting), § 18-4.3.1 (Fill areas, waste areas), § 18-5.1.28 (Clean earth and inert waste fill activity), and § 18-31.5 (Zoning clearance) regulations. The proposed ordinance language may be viewed online at https://engage.albemarle.org/fill-waste-ordinance or in person at the Community Development Office APPLICANT REQUESTED INDEFINITE DEFERRAL (James Van Vranken)</p> <p>Action: On motion of Commissioner Clayborne, seconded by Commissioner Murray, by a vote of 6:0 (Commissioner Moore absent), the Planning Commission recommended indefinite deferral of TA-2026-00001 Fill Regulations.</p>	<p><u>Clerk:</u> None</p>

<p>5. Public Hearing</p> <p>5a. SP-2025-00005 Crozet Fellowship Church MAGISTERIAL DISTRICT: White Hall PARCEL ID: 055000000019F0, 055000000019G0 LOCATION: 460 Twinkling Springs, Crozet (J.T. Newberry)</p> <p>Action: On motion of Commissioner Murray, seconded by Commissioner Brown, by a vote of 6:0 (Commissioner Moore absent), the Planning Commission recommended approval of SP-2025-00005 Crozet Fellowship Church with the conditions listed in the staff report and include changes and conditions suggested by the PC.</p>	<p><u>Clerk:</u> Forward the Planning Commission's recommendation to the Board of Supervisors ahead of the Board's public hearing on this application.</p>
<p>6. Committee Reports:</p> <p>Commissioner Murray: provided an update on the NHC, Crozet CAC, and CTAC meeting.</p>	<p><u>Clerk:</u> None.</p>
<p>7. Review of Board of Supervisors Meeting: Mr. McDermott reviewed the March 11, 2026 and March 18, 2026, and April 1, 2026, Board of Supervisors meeting.</p>	<p><u>Clerk:</u> None.</p>
<p>8. Old Business:</p> <p>8a. Committee Assignments. Discussion of committees/boards/bodies on which Commissioners serve as liaisons to include committee assignments for Commissioner Brown.</p> <p>Action: On motion of Commissioner Clayborne, seconded by Commissioner King, the Planning Commission approved the Committee Liaisons for 2026, with a vote of 6:0 (Commissioner Moore absent).</p>	<p><u>Clerk:</u> None.</p>
<p>9. New Business:</p>	<p><u>Clerk:</u> None.</p>
<p>11 Items for follow-up</p>	<p><u>Clerk:</u> None.</p>
<p>Adjournment:</p> <p>Adjourn to April 28, 2026, at 6:00 p.m. The meeting adjourned at 6:50 p.m.</p>	